

## Housing checklist – before and after arrival

Use this checklist to prepare for your housing situation in Germany. It covers the key steps before and after your arrival and beyond.

### Before arriving in Germany

- Contact the HSBI Housing Service
- Register for the waiting list of the Studierendenwerk
- Search for accommodation (private housing, WG rooms, halls)
- Contact landlords/landladies
- Prepare all necessary documents:
  - Passport
  - Admission letter from HSBI
  - Financial proof (e.g. scholarship, blocked account)
  - SCHUFA credit report (if applicable)
  - Rent guarantee (if required)
- Book temporary accommodation (e.g. hostel or short-term rental option), if needed
- If possible, get a confirmation from a landlord/landlady or a rental offer for a room before arrival

### After arriving in Germany

- Finalise and sign the rental agreement (if not done already)
- Move into your new room or flat
- Buy furniture and household items

### Obligations after moving in

- Register your address at the Bürgeramt (registration office in your city) within two weeks
- Register for the broadcasting fee (Rundfunkbeitrag) as soon as you get a letter from “ARD ZDF Deutschlandradio Beitragsservice”
- Check or update your insurance (e.g. liability, household)
- Set up internet and mobile phone service (if needed)
- Open a German bank account

Kind regards,  
International Office